

# Black Creek Watershed Coalition

## Meeting Minutes

**Date:** October 21, 2010

**Location:** Village of Churchville offices

**Attendance:** Rochelle Bell, Monroe County Department of Planning & Development; Peggy Grayson, Town of Stafford and GLOW; Brian Ostling, Town of Chili, Deputy Commissioner of Public Works; Tom Ryther, Genesee Land Trust; George Squires, Genesee County SWCD; Larry VerWeire, Town of Riga resident; Judy Spring, Genesee County SWCD and Town of Chili; Lyle Warren, Zoning Board of Appeals, Village of Churchville; Bob Kiley, Monroe County SWCD.

### Action Items Underlined

1. September 29, 2010, minutes were reviewed and approved with the correction of Lyle's title.
2. Watershed Symposium. The caterer will be Taste of Texas from Spencerport. Rochelle will pick up the vegetables at 3:00. The food is coming at 5:30. Members should get there no later than 3:00 to help set up, etc.

Publicity: Besides the distribution of posters there have been articles in both the Democrat & Chronicle and in the Suburban News. The result is that there are 98 people registered and 13 people on a waiting list. Amy Mahar and Jenny Landry wanted to speak on mussels in the creek, many different species were found, some rare. After some discussion it was determined that the agenda is so full that it just isn't possible to give her any time. She will be invited to a future meeting. The question was raised about DEC officials and whether there was anyone from Region 8 in Avon assigned to the group? Rochelle will check on it after the symposium is over. Rochelle stated that she is still waiting for bios from some of the presenters. They are needed ASAP. She also noted that there are back ups for laptop computers for the presenters, just in case. Rochelle stated that there will be 9 or 10 tables for displays and handouts -- including one from Bill Coon from the U.S. Geologic Survey on the effect of climate change on hydrology in Monroe County. Bill is another person we would like to give a few minutes to but just can't. George will acknowledge him and point out the printed information. The question was raised about having participants fill out an "interest" form. The consensus was that George could make an announcement telling people when both Black and Oatka Creek committees meet or asking them if they want to be on mailing lists as they sign in. Rochelle will ask Kathy to add a check box to the sign in sheet for people to mark if they want to receive monthly BCWC or OCWC announcements. Rochelle noted that hangers were need (about 40 total). Lyle and Peggy will bring them. Judy can bring a podium.

### RESPONSIBILITIES ON OCTOBER 28

#### Bring

Sign in sheet, name tags, handouts, speaker contact page, extra registration forms: Rochelle

Plastic hangers (need 40): Peggy

Tables

George: one 2' x 6' table

Brian: 10 tables

12 chairs: Brian

Laptop and Projector: Rochelle

Laptop: Brian

Screen: George

Wireless PA system: George

Cart for projector: George

Duct Tape: George

Podium/Music Stand: Judy

Black construction paper and blue tape: Judy

Fly swatter! Peggy

Trash containers & bags w/ masking tape: Judy, Lyle, George, Peggy

Signs: Peggy

Laser pointer: George

Matches: Rochelle  
Paper towels: Lyle  
Large map of watersheds? Tom  
Map Guides: Brian, George\_\_\_\_\_

2:00 Arrive, talk to Parks personnel, bring in extra tables and chairs: George, Brian

3:00 Pick up fruit and veggie trays and talk to caterer: Rochelle  
Arrange room and displays: All  
Reserve tables by food for BCWC folks  
Some displays may have to be on attendee's tables until everyone sits down.  
Hang trash and recycle bags... somewhere.  
Utilize kitchen space?  
Darken windows  
Start fire  
Set up projection equipment.  
Put up signs

3:00 – 4:00 Help set up display tables (9 boards, many handouts)

CEI (Steve L.)  
Lake Plains RC&D (Sue Reckhan)  
OCWC (George)  
BCWC (George)  
AEM (Tucker) Water Education Collaborative -- H2O Hero (Erin)  
Monroe County Parks (Ryan Loysen)  
Roberts Wesleyan (Donna Alder)  
Chili -Black Creek Conservation Reserve (Tom)  
Climate Change (Rochelle)

4:00 Registration table: Judy, Lyle and others as needed  
Assist with AV equipment before and during event: Brian and others as needed  
Oversee trash and recycling: Peggy and others as needed  
Oversee display tables: Tom and others as needed  
Oversee speakers: George and Rochelle

5:30 Coordinate with caterer: Rochelle

8:00 Clean up: All

3. Next meeting. Tuesday, November 29, Town of Riga. **Lyle will make arrangements for the meeting place.**